

PLAINFIELD CHARTER TOWNSHIP APPLICATION FOR DEVELOPMENT

Date of Meeting: _____

Type of Application

- _____ Special Use Request – Type: _____
- _____ Change in PUD
- _____ Site Plan Review
- _____ Rezoning
- _____ Soil Removal Permit Application
- _____ Major Change to an Approved Site Plan
- _____ Plat ___ Tentative Preliminary ___ Final Preliminary
_____ Final Plat Approval
- _____ Site Condominium
- _____ Private Road (Not Reviewed by Planning Commission)
- _____ Administrative Site Plan Approval
- _____ Other _____

Current Use: _____
 Current Zoning District : _____
 Requested Zone (if applicable): _____

Applicant: _____

Applicant Address: _____

Project Name: _____

Property Owner Name: _____

Property Owner Phone: _____ E-Mail: _____

Contact Person(s): _____

Contact Person's E-mail Address: _____

Property Address: _____

Parcel No.: 41-10-_____

Size of Parcel (in acres or square feet): _____

PROJECT DESCRIPTION – Please describe the nature of the request and the scope of work:

Office Use Only	
Escrow Number:	_____
Fee Total: \$	_____
\$	_____ Application Fee
\$	_____ Escrow Amount
	_____ Check Number
Invoice #	_____ Application Fee
Invoice #	_____ Escrow Amount
Received Date	_____

ATTACHMENTS TO THIS APPLICATION SHALL INCLUDE THE FOLLOWING ITEMS AS APPLICABLE:

- 1. Proof of interest in the property: _____
- 2. Legal Description: _____
- 3. Site Plans: _____
 - 4 folded copies for Development Review
 - Additional hard copies (as requested by Community Development Department staff) and an electronic copy will be required for Planning Commission meeting. The number of copies of plans needed and the date the additional plans are needed will be determined by the Community Development Department staff.
 - The Community Development Department may schedule a review meeting with the applicant and other township departments. In such cases, the applicant will be given notice of the date and time of the review meeting.

I have completed the application information listed above, the checklist on the second page, submitted the required documentation and fees. I/We understand that I am/we are responsible for any shortages in escrow funds for consultant fees that may be incurred in relation to this request.

APPLICANT'S SIGNATURE: _____ Date _____

PROPERTY OWNER(S) SIGNATURE: _____ Date _____
(If not applicant)

_____ Date _____

SITE PLAN REQUIREMENTS

(See Chapter 32 of the Zoning Ordinance for additional information)

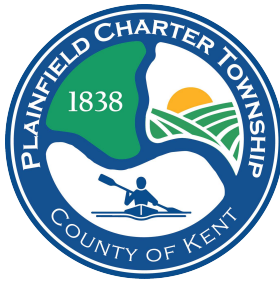
- | | |
|--|---|
| <p>_____ Scale (not more than 1" = 200')</p> <p>_____ A vicinity map</p> <p>_____ Date Site Plan was prepared</p> <p>_____ Name, address, & professional seal of preparer</p> <p>_____ North Arrow</p> <p>_____ Legal Description based on most current survey</p> <p>_____ Property lines & dimensions</p> <p>_____ Building setback distances</p> <p>_____ All structures & lot lines within 100 feet of site</p> <p>_____ Existing & proposed topographic elevations at 2-foot intervals on the site. <u>(All data needs to be shown based on USGS datum.)</u></p> <p>_____ Existing & proposed topographic elevations a distance of 10 feet outside the boundary lines of the site.</p> <p>_____ Location of any existing building</p> <p>_____ Location of any proposed building</p> <p>_____ Intended use of proposed building</p> <p>_____ Length, Width, & Height of proposed building</p> <p>_____ Square footage of proposed building(s)</p> <p>_____ First floor area of each building</p> <p>_____ Location of abutting streets</p> <p>_____ Location of Rights-of-Way</p> <p>_____ Location of services drives</p> <p>_____ Location of curb cuts</p> <p>_____ Location of access easements serving the site</p> <p>_____ Location of driveways opposite the site 100 feet on either side of the site</p> <p>_____ Location & size of all water lines*</p> <p>_____ Location & size of all sanitary sewer lines*</p> <p>_____ Location & size of storm water drainage lines, *including location of hook up to building if applicable</p> <p>_____ Direction of storm water drainage & how storm waster runoff will be handled</p> <p>_____ Location of fire hydrants</p> <p>_____ Location of catch basins</p> | <p>_____ Location & specifications for any existing or proposed or below ground storage facilities for any chemicals, flammable material or hazardous material</p> <p>_____ Location of septic tanks and drainfields</p> <p>_____ Location of utility easements</p> <p>_____ Location & type of significant existing water courses or existing bodies of water</p> <p>_____ Location of existing wetlands</p> <p>_____ Location & type of significant existing county drains and/or manmade surface drainage problems</p> <p>_____ Zoning on adjacent properties</p> <p>_____ Location of all storage sheds</p> <p>_____ Location of all proposed accessory structures</p> <p>_____ Location of all dumpsters or trash removal areas or devices. Dumpsters must be screened.</p> <p>_____ Location of all light poles or fixtures</p> <p>_____ Location of all signs</p> <p>_____ Location & size of any walls, fences or other screening provisions</p> <p>_____ Location of proposed parking areas & access drives</p> <p>_____ Number of parking spaces & aisles</p> <p>_____ Dimensions of spaces & aisles</p> <p>_____ Location of parking blocks, landscape timbers, etc.</p> <p>_____ Location of loading areas</p> <p>_____ Location of parking island</p> <p>_____ Location of handicapped spaces & access ramps</p> <p>_____ Type of parking lot surface</p> <p>_____ Location of curbs</p> <p>_____ Location of sidewalks</p> <p>_____ Location of all bike paths</p> <p>_____ Location of all other walkways</p> <p>_____ Location of all existing & proposed utility poles</p> <p>_____ Location & type of existing vegetation</p> <p>_____ Vegetation which is to be retained on the site must be illustrated</p> |
|--|---|

IN ORDER TO ACCEPT YOUR PLANS, YOU MUST HAVE THIS PAGE FILLED OUT WITH EITHER A CHECK THAT EACH ITEM IS ON THE SITE PLAN, OR "NA" (not applicable), AND SIGN THE BOTTOM. The Community Development Department staff may waive the requirement for any of the above listed information upon request of the applicant.

Signature of person who prepared the site plan

Date

Please print name



[FOR RESIDENTIAL PLATS AND SITE CONDOS ONLY]

STREETLIGHT INSTALLATION PROCEDURE FOR RESIDENTIAL PLATS

(note that Site Condominiums and Condominium/Homeowners Associations MUST contract with Consumers Energy directly for Streetlights)

Ordinance **319**, Section 5.55, *Streetlighting*, requires that a streetlighting Special Assessment District shall be required and approved prior to final plat approval. Please complete this form and sign and have notarize the attached "Petition and Waiver and Consent" form. Return these to the Township Superintendent's office or the Community Development Department as soon as possible. By doing so, you are requesting Plainfield Charter Township to establish a new Streetlighting Special Assessment District. This means that future property owners in this district will pay an annual amount to cover the monthly billings that Consumers Energy will be sending to Plainfield Township for electricity and maintenance of the streetlights in the district. **The installation fees are to be paid by the developer directly to Consumers Energy (see below).**

The Developer must make the arrangements with Consumers Energy for design, installation, and payment. Consumer's Energy designs and installs the streetlighting system when they place the underground wiring for the plat. (Expenses are less if they come out once instead of twice - same for designing.) The contact for Consumer's Energy is, John O'Neill, (616) 606-6117 or JOHN.ONEILL@cmsenergy.com .

When the plans are completed by Consumer's Energy, Consumers will send the plans and contract to Plainfield Township. Plainfield Township will review the plans and will use the information to establish the ongoing Special Assessment District.

If you have questions or need assistance, please call the Township Superintendent's office at (616) 726-8889.

**PETITION TO CONSTRUCT - STREETLIGHT DISTRICT
AND CREATE A SPECIAL ASSESSMENT DISTRICT**

We, the undersigned, being the record owners of land constituting more than fifty-one percent (51%) of the total land area in the proposed Special Assessment District as finally established by the Township Board, petition the Township Board for creation of a Lighting District to be paid by Special Assessment on the lands located within the following areas of such improvements: Our respective typed (or printed) names and signatures, street addresses and parcel numbers are as follows:

PLAT/DEVELOPMENT NAME
PROPERTY OWNER
DEVELOPER (if not owner)
STREET NAMES WITHIN THE PLAT
CURRENT PERMANENT PARCEL NUMBER(S) FOR PLAT OR FOR INDIVIDUAL PARCELS (if available)

_____ **PLAT OWNER SIGNATURE** (to be signed before a Notary Public) _____ **DATE**
 STATE OF MICHIGAN)
 COUNTY OF KENT)SS

Be it now known that _____ deposes and says that he/she circulated this petition and that said petition is true to the best of his/her knowledge and belief, and that said persons signing this petition are at least fifty-one (51%) percent of the frontage in the special assessment district above described and requested.

Subscribed and sworn to before me this _____ day of _____ 20 _____

 Notary Public, Kent County Michigan
 My Commission expires _____