

HISTORICAL PRESERVATION ADVISORY COMMITTEE

PURPOSE: This committee, consisting of up to ten citizen members, including one member of the Township Board, is an advisory committee and will meet at least quarterly. The Historical Preservation Advisory Committee will oversee the operation of the Hyser House Historical Museum and will consider opportunities to preserve the heritage of Plainfield Township in terms of protecting and preserving physical landmarks as well as written and photographic documentation of Plainfield Township history. By appointing this committee, the Plainfield Township Board of Trustees establishes a means by which our history might be preserved as well as to demonstrate its commitment to assisting in this effort. It is not the purpose or function of this committee to commit Plainfield Township to the expenditure of funds, to execute any documents binding the Township, or to direct the activities of Township employees without the express direction of the Township Board, acting as a Board, at a regular or special Township Board meeting. Working with the Township staff, this committee may consider, advise, and report to the Township Board on matters related to this mission.

- Terms of citizen members serving on this committee shall be three (3) years.
- The committee is encouraged to share information and to coordinate its activities with other groups or agencies in order to enhance, supplement and complement the committee's programs and activities. This includes consideration of opportunities for financial or in-kind contributions from other public or private sources.
- If special funding for any of the committee's programs and activities are to be sought, requests should be submitted to the Township Superintendent no later than July 1 of the year prior to the calendar year in which such funding might be used.

Minutes shall be kept and shall be delivered to the Clerk for filing.

The Township Board will endeavor to select citizens to serve on this committee from different areas of Plainfield Township, and will use other criteria to bring about a diversity of representation. This committee shall be subject to the relevant Board policies concerning committees.

This committee shall develop its own bylaws for recommendation and approval by the Township Board.

All meetings shall be posted and are open to the public.

Adopted: 10/22/18